



Kenneth M. Pileggi, Chief  
Dale M. Lutz, Captain  
Alan D. Richter, Lieutenant  
Joseph W. Szwec, Lieutenant

425 Collins Road  
Jefferson, Wisconsin 53549  
(920) 674-7707 • Fax (920) 674-7702  
[www.jeffersonpd.com](http://www.jeffersonpd.com)

*We're going outside.*

**For Immediate Release - Updated**

**Date: March 17<sup>th</sup>, 2020**

**Contact: Lieutenant Joseph Szwec, Assistant Emergency Operations Coordinator  
(920)674-7707**

The City of Jefferson Officials understand the anxiety created during times like this. We want to reassure you that we are closely monitoring this situation and have plans in place to respond. Your health and safety are most important to us.

Some City of Jefferson operations will continue without interruption. This includes law enforcement, EMS services, fire services, sewage treatment, garbage pick-up and public works operations. Other operations that currently will continue are:

- **City Hall Lobby - Office** will remain open, however citizens are strongly encouraged to conduct as much business as possible via the telephone, US Mail or electronically. Absentee ballots can be obtained at [myvote.wi.gov](http://myvote.wi.gov).
- **Jefferson Utilities** - No business will be transacted at the office window which is closed. All customer payments must be made electronically or at the drive-thru window or payments left in the drop box until further notice.
- **Municipal Court** - The Court Clerk window is closed until further notice. Fines can be paid via the drop box, online, or at the Police Department. Municipal Court for March 19<sup>th</sup>, 2020 is canceled and rescheduled for May 7<sup>th</sup>, 2020. Not guilty plea can be made via US Mail or dropping off a not guilty plea document at the drop box. Include your name, address and citation number.

Other City Services may be interrupted as we take into consideration the Governor's announcements and guidelines from the Center for Disease Control and Prevention (CDC), The Wisconsin Department of Health Services and the County Health Department on nonessential events and gatherings now limited to **10** persons. We need to do our part to help curb or slow the spread of this virus to protect our citizens.

**Effective immediately, the following City facilities shall be closed until further notice:**

- **Senior Center** - The Senior Center is closed to the public. Senior Citizen Meals Program will continue on a delivery basis only. No in-facility dining will take place.
- **Parks and Rec Programs** - All recreational programs are immediately suspended.
- **Library** - The library is closed to the public and all programs have been immediately suspended until further notice.
- **Museum** - The museum is closed to the public until further notice.

The City has implemented additional cleaning of City facilities. Employees have been educated on proper cleaning procedures in between scheduled cleanings.

We will keep you updated with future media releases on any additional changes as we continuously reevaluate new guidelines and adapt to this evolving situation. We appreciate everybody's understanding and help in containing the COVID-19 virus.

If you are sick **PLEASE STAY HOME AND CONTACT YOUR HEALTH CARE PROVIDER.** If you appear sick to any City staff member please do not be offended if they put a mask on to protect their own health. We again appreciate your understanding.